2.1 Applications

A. Receiving the Application

All applicants to graduate programs and/or certificates must submit the online NC State University Graduate School Application Form (https://grad.ncsu.edu/apply/), including a statement of purpose and the North Carolina Residency Form (if necessary for tuition purposes). Applicants are responsible for meeting any earlier deadline established by a graduate program to which the prospective student is applying (see the Fields of Graduate Instruction website for links to program deadlines).

Conditions of Admission

Final acceptance at NC State is contingent upon completion and official documentation of any degree (bachelor’s or master’s) listed in an applicant’s application. It is the applicant’s responsibility to maintain a level of academic performance that meets university and program admission standards. Poor performance during the last semester(s) could jeopardize an applicant’s admission. Likewise, students currently enrolled in Post Baccalaureate Studies (PBS) or who request an admissions deferral and take PBS coursework must also maintain a level of academic performance that meets the university’s and program’s admission standards. Failure to comply with these conditions could, at the discretion of the program and/or Graduate School, be grounds for changing the admission status.

Length of Application Validity

An application is valid for 12 months from the date it was submitted by the applicant.

Number of Programs for Which Applicant Can Be Considered

An application is only valid for admission consideration by one graduate program. If an applicant wants to be considered for admission to additional programs, they must re-apply and pay an additional application fee for each program they apply to.

B. Waiving the Application Fee

Under exceptional circumstances, the Graduate School may waive the application fee. (https://ncsu.service-now.com/gradschool/?id=kb_article&sys_id=5ebab88d8d3de4f40de08f1a51d9619c1)

C. Processing Applications

All Applications

Applicants must ensure that all of the required materials are submitted. When the Graduate School receives a completed application and the application fee, an admission record is created for the applicant and their application is made available to the program of interest. The DGP and the graduate program review the completed files of all applicants in accordance with the Graduate School’s guidelines for final admission or denial decisions. The DGPs then submit their recommendations to the Graduate School.

The Graduate School reviews the departmental recommendations and, in cases where the Graduate School concurs with an admission decision, requests official transcripts. Once the official transcripts are received and verified, the Graduate School posts the final admission decision.

International Applications

Before international applicants’ admission status can be finalized, they will need to submit a completed Certificate of Financial Responsibility (CFR) and/or a Visa Clearance Form (VCF), depending upon their visa
status, directly to the Graduate School. Once the CFR and/or VCF are approved, applicants must accept the offer of admission before a Certificate of Eligibility (Form I-20 or DS-2019) will be created (see Section x.x for detailed information on International Applications).

**D. Reapplication**

Students denied admission into a graduate program may be reconsidered for admission at a later time upon submission of a new application and supporting materials.